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(1942-2023)

March 22, 2024

James Rabbitt, AICP  
Jay Parker, AICP  
Brian Wagner, Senior Planner  
Planning Department  
Town of South Kingstown  
180 High Street  
South Kingstown, RI 02879

Re: Master Plan/Preliminary Plan and Dimensional Variance  
Unified Development Review  
Glenn and Gretel McCrory  
507-509 High Street  
Map 48-3, Lot 150  
Combined Master Plan/Preliminary Plan

Dear Director Rabbitt, Principal Planner Parker, and Senior Planner Wagner:

I hope you are all well. Please find the attached combined Conceptual Master Plan and Preliminary Plan submission. As well as an application for dimensional variances. Also enclosed is a narrative that details both the dimensional variances and the requests for waivers.

In an attempt to keep all of these materials in order please see the list below detailing each document:

**I. Conceptual Master Plan/Preliminary Plan**

**Application Initiation:**

- Application Review Fee
- Project Review Application Form (16 sets)
- Project Team Form (2 sets)
- Owner Authorization (1 set)
- Full Size Paper Copies of Plans Sections (A), (C), (D) (6 sets)

**Section E – Supporting Materials:**

- Written Waiver/Dimensional Variance Request/Statement (16 sets)
- Veolia Water Service Availability (2 sets)
- Town of South Kingstown – Sewer Service Availability (2 sets)
- Drainage Calculations with narrative and Long Term Operation and Maintenance Plan (2 sets)
- Please see Waiver narrative for RIDOT existing access PAP
- RIDEM Insignificant Alteration – Permit (2 sets)
- Please see Waiver narrative for fire district review
- Abutter List (1 set)
- Statement of Improvements Prior to Endorsement (10 sets)

**II. Dimensional Variance:**

- Zoning Board of Review (Unified Development Review) Application (10 sets)
- Narrative for Dimensional Variance (10 sets)
- Owner Authorization (10 sets)
- Abutter List (10 sets)
- Abutter Map (10 sets)
- Four (4) Renderings/Photographs of Site – Existing and Proposed (10 sets)
- Site Plans (11 x 17) (10 sets)

As you are all too aware, these submissions are somewhat complex. The unified review process now creates an added layer of material at this stage. We hope that we have provided all the required material.

Please contact me at your earliest convenience with any questions or concerns. Thank you for your time and consideration.

Sincerely,

*/s/ James M. Callaghan*

James M. Callaghan